

## FOR THE USERS OF THE PORT OF FIGUEIRA DA FOZ

### Collection of ship and cargo waste in the **Port of Figueira da Foz 2025**

#### 1. Aim

Under the terms of the European Parliament and the Council Directive (EU) 2019/883, of 17th April, the Port of Figueira da Foz has the operational means and effective rules to undertake waste collection, to facilitate and encourage the waste delivery through the ships that dock at the port, ensuring proper transportation of the waste to an appropriate final destination.

#### 2. Supervision and contacts

Communication scope	Supervisor	Phone number	e-mail adress
Waste Reception and Management Plan - APFF, S.A.	<b>Maria Manuel Cruz</b> Environment	927 985 190	<a href="mailto:mariammanuel.cruz@portodeaveiro.pt">mariammanuel.cruz@portodeaveiro.pt</a>
Waste delivery in Cargo Terminals	<b>António Roque</b>	233 402 922	<a href="mailto:antonio.roque@portofigueiradafoz.pt">antonio.roque@portofigueiradafoz.pt</a>
Waste Delivery at the Marina	<b>Carlos Guerra</b>	233 402 918	<a href="mailto:geral.marina@portofigueiradafoz.pt">geral.marina@portofigueiradafoz.pt</a>
To report accidents or oil spills	<b>Contact Terminal Gate or Headquarters</b>	233 402 923	<a href="mailto:geral@portofigueiradafoz.pt">geral@portofigueiradafoz.pt</a>
National Authority . ship waste management . foreign ship inspection	<b>DGRM</b> General Direction of Natural Resources, Safety and Maritime Services	213 035 700	<a href="mailto:prf@dgrm.mm.gov.pt">prf@dgrm.mm.gov.pt</a>  <a href="mailto:pssc@dgrm.mm.gov.pt">pssc@dgrm.mm.gov.pt</a>

### 3. Waste management rules

Procedures governing waste collection, transport and destination are outlined in the Waste Management Regulations.

The Port of Figueira da Foz has the necessary facilities to collect ship waste, under the terms of the legislation in force.

Ships must deliver all its waste carried on board to the port reception facility prior to departure.

### 4. Prohibitions

It is forbidden to leave waste in all the Port of Figueira da Foz jurisdiction area as well as to put it in an unsuitable place or container; it is also forbidden to mix recyclable waste, including oil waste with different characteristics that makes it impossible to recycle. Burning waste, injection, deposit or discharge of waste into the ground are not allowed as well as any spill or dumping of chemical products into surface, underground, coastal or marine waters or into wastewater drainage systems.

### 5. Waste Collection Timetable

Waste collection will take place during normal working hours, on working days, from 8:00am to 12:00pm and from 1:00pm to 5:00pm. When duly justified, waste may be collected outside the fixed timetable.

### 6. Advance Waste Notification

Notification must be presented to the Port Authority at least 24 hours prior to the arrival. It can be presented within a shorter amount of time if the port of call is available less than 24 hours prior to the arrival, or if it is only known at the latest upon departure from the previous port and the duration of the voyage is less than 24 hours.

The advance waste notification and the waste collection request forms are available at JUL, [jul.nsw.pt](http://jul.nsw.pt).

Please contact the Terminal Supervisor by phone if the advance waste notification was sent outside the working hours.

### 7. Responsibilities

The operator, agent or master of a ship must supply true and accurate information concerning the waste that they intend to deliver, namely the type, the composition, the quantity and the collection time. The master of the ship is also responsible for any damages caused due to insufficient, imprecise or incorrect information.

## 8. Reception authorization

After being submitted by the Agent of the ship, the request for waste collection will be subjected to analysis by the APFF Services or the Managing Entity, which will verify the availability of reception facilities and setting operating conditions.

## 9. Type of Waste, Quantities and Collection Method

The method of collection of each type of waste is specified in the enclosed Table. The separation of all types of residues is mandatory.

Garbage, such as food waste, plastic and metal, paper and card, and other, must be disposed of in appropriate containers, which are available in the Port terminals, providing the effective separation of the recyclable waste.

## 10. Location of Port Waste Reception Facilities

Please see the Terminal map enclosed.

## 11. Fees

The fees associated to the waste collection are outlined in the Waste Collection Tariffs Specific Regulations and are summarized in the enclosed Table (10% of the fees are allocated to the blue fund).

## 12. Waste Delivery Receipt

A waste delivery receipt will be emitted and will be made available at JUL, [jul.nsw.pt](http://jul.nsw.pt), confirming the type and amount of waste collected.

## 13. Complaints

The complaints regarding alleged inadequacies of port reception facilities shall be made by filling the form available at JUL, [jul.nsw.pt](http://jul.nsw.pt), or at the Port Authority website, [www.portofigueiradafoz.pt](http://www.portofigueiradafoz.pt). The form must be submitted to the Port Authority.

**The Waste Reception and Management Plan is permanently available for download at [www.portofigueiradafoz.pt](http://www.portofigueiradafoz.pt). Suggestions or comments may be sent to [geral@portofigueiradafoz.pt](mailto:geral@portofigueiradafoz.pt).**

This leaflet should be read along with the Port of Figueira da Foz Waste Management Regulations and the Port of Figueira da Foz Specific Regulations.

## COLLECTION METHOD OF EACH WASTE TYPE

WASTE TYPE	COLLECTION METHOD
<p><b>MARPOL – ANNEX I</b> (Oil)</p> <p>Every type of waste oils, such as oily residues (sludge), oily tank washings (slops), oily bilge water, dirty ballast water and scale and sludge from tank cleaning</p>	<p>Waste collection within 48 hours after the submission of the request. A tank truck will be used for transportation, unless the volume is lower than 1 cubic meter, in which case a smaller container will be used instead, and transported to an authorized waste management operator.</p> <p>Mixtures containing chemicals must be declared in accordance with current conventions and are subject to prior sampling.</p>
<p><b>MARPOL - ANNEX II</b></p> <p>(Noxious liquid substances in bulk)</p> <p>Includes cargo residues containing noxious liquid substances, ballast water, tank washings or other mixtures containing such substances</p>	<p>These residues shall be delivered to cargo operators or stowage companies. The Port Authority may collect these residues in accordance with the terms of the enclosed Table</p>
<p><b>MARPOL - ANNEX IV</b></p> <p>(Sewage)</p> <p>Includes waste water from bathrooms, medical treatment facilities, spaces for animal transportation and other mixed water, such as grey and black waters</p>	<p>Waste collection within 48 hours after the submission of the request. A tank truck will be used and the waste will be transported to an authorized wastewater treatment facility.</p>
<p><b>MARPOL - ANNEX V</b></p> <p>(Garbage)</p> <p>Includes plastics, food waste, domestic waste, such as paper products, rags, glass, metal, crockery, cooking oil, incinerator ashes, operational wastes, animal carcasses, fishing gear, electrical and electronic waste. Cargo residues harmful and non-harmful to the marine environment are also included</p>	<p>The following facilities are permanently available in the Port of Figueira da Foz, during normal working hours:</p> <ul style="list-style-type: none"> <li><b>a)</b> Garbage and animal by-products (food waste included) containers;</li> <li><b>b)</b> Separate collection containers to plastic and metal, glass, paper and card, small batteries and accumulators, ink and toner cartridges and used cooking oils;</li> <li><b>c)</b> Containers for non-hazardous cargo waste;</li> <li><b>d)</b> Locations for collection of wood and small quantities of scrap metal;</li> <li><b>e)</b> The collection of other operational waste shall be analysed case by case, according to the characteristics and dimensions of the waste.</li> </ul> <p>Extra containers shall be requested with a binding notice of 24 hours (for garbage containers) or 48 hours (for other containers).</p>
<p><b>MARPOL - ANNEX VI</b></p> <p>(Air Pollution related)</p> <p>Includes ozone depleting substances, equipment containing such substances and exhaust gas cleaning residues</p>	<p>Containers will be provided after being requested with a minimum notice of 48 hours.</p>